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Denali Training Fund Quarterly Progress Report

*Funds for this project are provided by the USDOL and the Denali Commission and managed,
in partnership, by the Alaska Department of Labor and Workforce Development.*

Name of Organization: <i>Chugach School District</i>
Name of Project: <i>Student Training for Alaska Rural Trades (START)</i>
Reporting Period: <i>January 1 - March 31, 2009</i>
Contact Person: <i>Carol Wilson</i>
Contact Number: <i>(907) 222-2712</i> Email Address: <i>cwilson@chugachschoools.com</i>
Expenditures to date:
Certification: <i>I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the agreement.</i>
Signed by: <i>Carol Wilson</i> Dated: <i>4/14/09</i>

1. In a few sentences, please describe the scope of your project:

The goal for the Student Training for Alaska Rural Trades program (START) is to prepare rural youth for the world of work with a focus on high growth, priority industries in Alaska. In addition to serving Chugach students, CSD also serves youth in rural communities from various partnering districts, including Lake and Peninsula, Bering Strait, Kuspuk and Denali Borough School Districts. The START program will provide career exploration opportunities, work readiness training, and experiential instruction in technical mathematics and literacy as well as hands-on training for all youth and young adults, including those who are at risk of dropping out of school. Training will include what Alaska's employers identify as essential skills, such as personal/social, academic and employability skills. In order to practice these skills in real-life settings, the START program will provide opportunities in job shadowing, internships, national certification programs, and trade apprenticeships. Additionally, all students will have the opportunity to gain dual college career and technical education (CTE) credits as well as WorkKeys Career Readiness Certificates.

2. Project Activities for this Reporting Period:

Describe the grant activities that happened during this report period. Include planning, advertisement and/or training performance that occurred this quarter? List any accomplishments achieved. (Attach advertisements if applicable)

VTE Phase 2 (January 13th – January 22nd) – The second of three Phase 2 trainings that included 9 students – 6 from Lake & Pen and 3 from Kuspuk School Districts. During Phase 2 students are set up in a simulated corporation. Each student applies, is interviewed and performs job duties within the corporation throughout their stay at the training. Additionally, there are several group tours and job shadows with various high growth industries including Job Corp, Alyeska Resort, Associated Builders and Contractors Apprenticeship Program, and the Alaska Food Bank. The students also participated in individual, hands-on job shadows at Davis Constructors, Hilton Hotel, Alyeska Resort, David Jensen Photography and Aquarian Charter School. In addition to career exploration activities, participants were trained in using the AKCIS electronic portfolio where they developed a resume and cover letter; learned how to use the public transportation system (People Movers); learned valuable budgeting techniques; and completed a drug and alcohol lesson. Students participated and were successful in the following activities: (See attached Activity Schedule)

- *100% (9 of 9) learned valuable employability skills through applying, interviewing and carrying out duties in a simulated corporation.

- *100% (9 of 9) learned how to use public transportation (People Movers)

- *100% (9 of 9) received drug and alcohol training.

- *100% (9 of 9) developed an electronic portfolio on AKCIS.

- *100% (9 of 9) took the WorkKeys Placement Test in Reading for Information, Locating Information and Applied Math.

- *66% (6 of 9) received a WorkKeys Career Readiness Certificate (1 gold, 2 silver, 3 bronze)

- *100% (9 of 9) participated in job shadows based on their own individual career interest.

- *100% (9 of 9) participated in an information session at Associated Builders and Contractors regarding their Apprenticeship Program

- *100% (9 of 9) of participants completed and received a VTE employability skills and career training certificate (see attached sample).

VTE Phase 3 (January 27th – February 5th, 2009) – The second of three Phase 3 trainings that included 6 students from Lake & Peninsula and Kuspuk School District. This Phase is designed for students who are about to graduate from High School and is very independent and specific for each student based on their individual interests. Each student is given a \$100 budget and where they must buy their own food, pay for transportation to /from job shadows, and pay for their required leisure outings. In addition, students participated in the following: (see attached activity schedule)

- *100% (6 of 6) learned valuable banking information on a field trip/tour of Denali Alaskan Federal Credit Union - how to open an account, how to apply for credit, the affects of good and bad credit, etc.

- *100% (6 of 6) received CPR and 1st Aid training at Respond Systems and earned a certificate

- *100% (6 of 6) participated in 2 days job shadows based on their career interest.

- *100% (6 of 6) took the WorkKeys assessment in Reading for Information, Locating Information and Applied Math.

- *67% (4 of 6) obtained a Career Readiness Certificate. (1 gold, 2 silver, 1 bronze)

- *100% (6 of 6) visited the Alaska Job Center and registered on the ALEXsys job system.

- *100% (6 of 6) developed a viable career plan.

- *100% (6 of 6) developed a health and fitness plan.

- *100% (6 of 6) received drug and alcohol awareness training.
- *100% (6 of 6) of participants completed and received a VTE employability skills and career training certificate (see attached sample).
- *100% (6 of 6) successfully completed the Phase 3 requirements.

NACTEC Training (February 2nd – 13th, 2009) – Two students (1 from Lake & Peninsula and 1 from Chugach School District) traveled to NACTEC in Nome for and successfully completed training in Aviation and Early Childhood Education.

Camp Kick-Ash (February 2nd – 27th, 2009) – Three students from Chugach School District flew to Aniak (Kuspuk School District) and attended the 1st annual Camp Kick-Ash. Student were trained in fire-fighting and cold weather rescue techniques and became ETT (Emergency Trauma Technician) certified. (See attached flyer)

VTE Phase 3 (February 7th – 26th, 2009) - The third and final Phase 3 training that included 7 students from Lake & Peninsula, Kuspuk and Chugach School District. This Phase is designed for students who are about to graduate from High School and is very independent and specific for each student based on their individual interests. Each student is given a \$100 budget and where they must buy their own food, pay for transportation to /from job shadows, and pay for their required leisure outings. In addition, students participated in the following: (see attached activity schedule)

- *100% (7 of 7) learned valuable banking information on a field trip/tour of Wells Fargo Bank - how to open an account, how to apply for credit, the affects of good and bad credit, etc.
- *100% (7 of 7) received CPR and 1st Aid training at Respond Systems and earned a certificate

- *100% (7 of 7) participated in 2 days job shadows based on their career interest.
- *100% (7 of 7) took the WorkKeys assessment in Reading for Information, Location Information and Applied Math

- *86% (6 of 7) obtained a Career Readiness Certificate. (1 gold, 1 silver, 4 bronze)
- *100% (7 of 7) visited the Alaska Job Center and registered on the ALEXsys job system.
- *100% (7 of 7) developed a viable career plan.
- *100% (7 of 7) developed a health and fitness plan.
- *100% (7 of 7) received drug and alcohol awareness training.
- *100% (7 of 7) of participants completed and received a VTE employability skills and career training certificate (see attached sample).
- *29% (2 of 7) earned dual college credit
- *100% (7 of 7) successfully completed the Phase 3 requirements

VTE New Beginnings (March 1st – 4th, 2009) – New Beginnings is an action-packed 3 days spent at Anchorage House. It included 9 students from Kuspuk and Chugach School District. The focus of this initial School-to-Life phase is to help students gain confidence in communicating and interacting with adults and peers outside of their individual community sites.

Students practiced team-building, problem-solving and goal-setting skills, learned appropriate manners, shared personal values, strengths and weaknesses and identified life/work options. (see attached activity schedule).

VTE Phase 1 (March 8th – 13th, 2009) – The second of 2 trainings that included 8 students – 2 from Chugach and 6 from Kuspuk School Districts. Phase is for students who have just entered high school and is designed as a “career awareness” training in the 6 Career Pathways. Students participated in the following: (see attached activity schedule)

*100% (9 of 9) of the students participated in an employment workshop that included taking career interest surveys, building their 1st resume, and practiced interview questions.

*100% (9 of 9) students toured Job Corps to learn about careers in business, construction and culinary arts.

*100% (9 of 9) of the students toured Southcentral Foundation and learned about the various careers in the Health field as well as acquired valuable information on personal resources.

*100% (9 of 9) of the students began developing an electronic Life Skills Portfolio using AKCIS as well as searched and learned about careers in Business Management, Human Services, Natural Resources and Engineering.

*100% (9 of 9) of the students took the Interest Profiler Survey on AKCIS. They explored careers on the AKCIS website based on the results in the interest survey

*100% (9 of 9) of the students participated in Leadership Training activities and learned skills in communication, teamwork and problem-solving.

*100% (9 of 9) of the students took part in a service project for Catholic Social Services in Anchorage.

*100% (9 of 9) successfully completed the Phase 1 requirements and will be recommended for a Phase 2

3. Scheduled Project Activities/Important Dates for next quarter:

Describe your planned activities and training for next few months. Please include important dates like graduation, site visits, travel, job fairs, etc.

HSGQE Prep – April 1st – 9th, 2009 – This session is geared for students who are first time HSGE test takers. If space is available it will be opened up to those students who have taken the HSGQE but failed to pass all three components. It will be a two-week intensive, focusing on reading, writing and math with hands-on, applied learning activities. Students will have the option of taking the HSGQE during the VTE program or travel back to their individual school sites. 12 students are encouraged to participate in this session.

Phase 2 – April 29th – May 8th, 2009 – This session will focus on job search strategies and understanding life after high school. Students will be engaged in a 2-4 hour job shadow with various business partners including Alyeska Resort, Totem Ocean Trailer Express, Associated Builders and Contractors, and Job Corps. Additionally, students will be job shadowing with businesses based on their own career interests. Students will continue using the AKCIS electronic portfolio and begin building their resume and cover letter as well as research the educational training opportunities available to them. Twelve students will participate in this training.

4. a. How many are in your training program during this reporting period?

43

b. How many people have been trained and/or certified to date from this grant? 143

(Please complete form below.)

5. Please complete the list by putting the community to which each individual trained is from, the type of training and certification, the graduation date and who will employ them upon completion of training.

Community where trainee lives	Training /Service	Certification to be earned	Dates of training	Graduation Date	Employment commitment after training is complete
Penny Johnson Port Alsworth	Phase 2	VTE Career Cert., WorkKeys CRC- Bronze	1/13-1/22/09	May 2009	Graduate HS, pursue Culinary training
Sasha Kramer Pilot Point	Phase 2	VTE Career Cert., WorkKeys CRC- Silver	1/13-1/22/09	May 2011	Still in HS
Ryan Andrew Levelock	Phase 2	VTE Career Cert., WorkKeys CRC- Gold	1/13-1/22/09	May 2010	Still in HS
Sirena Fortune Port Heiden	Phase 2	VTE Career Cert., WorkKeys CRC- Bronze	1/13-1/22/09	May 2010	Still in HS
Damian Matson Port Heiden	Phase 2	VTE Career Cert.,	1/13-1/22/09	May 2010	Still in HS
Victoria Yagie Perryville	Phase 2	VTE Career Cert., WorkKeys CRC- Bronze	1/13-1/22/09	May 2009	Graduate HS, pursuing Dental Hygiene at UAA
Rikki Urovak Lower Kalskag	Phase 2	VTE Career Cert.,	1/13-1/22/09	May 2011	Still in HS
Jared Thorson Lower Kalskag	Phase 2	VTE Career Cert., WorkKeys CRC- Silver	1/13-1/22/09	May 2011	Still in HS
Amber Williams Lower Kalskag	Phase 2	VTE Career Cert.	1/13-1/22/09	May 2011	Still in HS
Cody Trefon Nondalton	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.	1/27-2/5/09	May 2009	Graduate HS, pursue Culinary training at Job Corps
Jeremy Salmon Igiugig	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.; WorkKeys CRC - Silver	1/27-2/5/09	May 2010	Still in HS
April Hostetter Igiugig	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.; WorkKeys CRC - Gold	1/27-2/5/09	May 2010	Still in HS
Jordan Chukwak Levelock	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.; WorkKeys CRC - Bronze	1/27-2/5/09	May 2009	Still in HS
Carmen Brown Aniak	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.; WorkKeys CRC - Silver	1/27-2/5/09	May 2009	Graduate HS, pursuing Nursing at UAA
Sharena McKindy Aniak	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.	1/27-2/5/09	May 2009	Graduate HS, plans to attend UAA
Gwen Vlasoff Tatitlek	NACTEC	Drivers Education	2/2-2/13/09	May 2010	Still in HS
Chris Apokadok Levelock	NACTEC	Fishing Industry/Out Board Motor Trng.	2/2-2/13/09	May 2009	Still in HS

Jake Ginn Whittier	Camp Kick-Ash	Emergency Trauma Technician Cert.	2/2-2/27/09	May 2010	Still in HS
Tawney Nelson Whittier	Camp Kick-Ash	Emergency Trauma Technician Cert.	2/2-2/27/09	May 2010	Still in HS
Dylan Geffe Tatitlek	Camp Kick-Ash	Emergency Trauma Technician Cert.	2/2-2/27/09	May 2010	Still in HS
Katie Crowley Talkeetna	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.; WorkKeys CRC - Bronze	2/17-2/26/09	May 2009	Graduate HS, plans to attend college and pursue Arts and Communication
Gwen Vlasoff Tatitlek	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.; WorkKeys CRC - Silver	2/17-2/26/09	May 2010	Still in HS
Hannah Petersen Chignik Lagoon	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.; WorkKeys CRC - Gold	2/17-2/26/09	May 2009	Graduate HS, plans to attend UAA
Bev Matson Port Heiden	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.; WorkKeys CRC - Bronze	2/17-2/26/09	May 2009	Graduate HS, plans to attend UAA
Jamie Ablowaluk Teller	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.; WorkKeys CRC - Bronze	2/17-2/26/09	May 2010	Still in HS
Travis Alexie Crooked Creek	Phase 3	1 st Aid/CPR Cert; VTE Career Cert.; WorkKeys CRC - Bronze	2/17-2/26/09	May 2010	Still in HS
Lewis Phillips Crooked Creek	Phase 3	1 st Aid/CPR Cert. VTE Career Certificate	2/17-2/26/09	May 2009	Graduate HS, plans to attend Job Corps for Heavy Equipment
Melonie Cross Chenega Bay	New Beginning	VTE Career Cert.	3/1-3/4/09	May 2014	Still in school
Michael Lipscomb Whittier	New Beginning	VTE Career Cert.	3/1-3/4/09	May 2014	Still in school
Kayla Boots Lower Kalskag	New Beginning	VTE Career Cert.	3/1-3/4/09	May 2014	Still in school
Cheyenne Wise Lower Kalskag	New Beginning	VTE Career Cert.	3/1-3/4/09	May 2014	Still in school
Sonja Levi Lower Kalskag	New Beginning	VTE Career Cert.	3/1-3/4/09	May 2014	Still in school
Austin Sjong Aniak	New Beginning	VTE Career Cert.	3/1-3/4/09	May 2014	Still in school
Juliana Peterson Aniak	New Beginning	VTE Career Cert.	3/1-3/4/09	May 2014	Still in school
Veronica Kameroff Aniak	New Beginning	VTE Career Cert.	3/1-3/4/09	May 2014	Still in school
Joey Cross Chenega Bay	Phase 1	VTE Career Training Certificate	3/8-3/13/09	May 2013	Still in HS
Tracy Totemoff Tatitlek	Phase 1	VTE Career Training Certificate	3/8-3/13/09	May 2014	Still in HS
Thomas Kompkoff Tatitlek	Phase 1	VTE Career Training Certificate	3/8-3/13/09	May 2013	Still in HS
Grad Gusty Stony River	Phase 1	VTE Career Training Certificate	3/8-3/13/09	May 2013	Still in HS
Dakota Phillips Aniak	Phase 1	VTE Career Training Certificate	3/8-3/13/09	May 2013	Still in HS

Francis Vaska Aniak	Phase I	VTE Career Training Certificate	3/8-3/13/09	May 2013	Still in HS
Ben Hoeldt Aniak	Phase I	VTE Career Training Certificate	3/8-3/13/09	May 2013	Still in HS

Please copy and use another sheet if you need more spaces.

6. Please identify any problems or changes in your training project that will affect the budget, scope or timeline of the project. Is your training on schedule? What are the reasons for any difficulties or delays? Are you over budget/under budget? Have you had to change the initial scope?

Please provide an explanation to this change and your resolution to the variance.

All trainings are going as planned!

7. How are you or will you be evaluating the individuals being trained to ensure competency, skill level and understanding? (Testing, assessment, etc)

Students are instructed using the Chugach Instructional Model (CIM) as an integrated instructional unit that actively engages students with the best teaching practices. The four strands of our instructional model include:

- *Drill and Practice – Traditional teaching that is built upon knowledge bites that are linked in an organized fashion (ie, Five step lesson plan to teach basic math skills).
- *Practical Application – The way in which a student can apply one or more skills in some relevant context (i.e., using basic math skill for a personal financial budget).
- *Interactive – The way in which a student can practice skills through role-playing is a simulation (i.e., applying for a job in and carrying out duties in a simulated corporation).
- *Real Life Connection – The way in which a student can apply skills in a meaningful real life situation (i.e., job shadowing/internships in a business of choice)

The VTE Program uses various assessment tools to obtain information about student learning. Methods may include observations, interviews, projects, tests, performances and portfolios.

8. Please identify areas that we can assist you in the future.

None, at this time.